



# Memorandum

To: CDLPA Presidents  
County & District Law Library Staff

From: Martha Foote, General Manager

Date: July 17, 2008

Re.: **Conference for Ontario Law Associations' Libraries 2008**

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This year, the **Conference for Ontario Law Associations' Libraries (COLAL)** will be held in Toronto from October 22 to 24, 2008. It is the primary vehicle for continuing education for the library staff in the 48 County and District Law Libraries in Ontario.

While we are still finalizing the educational programme, to date we have confirmed some excellent topics and speakers. They include:

- a "train the trainer" presentation by staff at the Great Library, Law Society of Upper Canada
- an overview of the Law Society of Upper Canada
- updates and training from information vendors including LexisNexisCanada and CanLII
- LibraryCo update and a briefing on working with the LibraryCo infrastructure

In addition to the educational programme, library staff will have opportunities to network with their colleagues. We are planning a reception on October 23 at the Toronto Lawyers' Association which will be followed by a sit-down dinner at the Law Society of Upper Canada. Pending confirmation, there will also be a networking reception on October 22.

LibraryCo will pay the travel expenses, refreshment breaks and luncheons on October 23 and 24 and the cost of the dinner on October 23. The Association is responsible for covering the two nights' accommodation costs, other meals and any other expenses incurred for all staff that participate.

A block of rooms, at \$160.00 (plus applicable taxes) per night, is booked at the Metropolitan Hotel - Toronto at 108 Chestnut Street, Toronto. Rooms are set aside for the 22nd through to the 24th. You should make your own reservations by calling (416) 599-0555, 1-800-668-6600 (toll-free) or by e-mail at [reservations@tor.metropolitan.com](mailto:reservations@tor.metropolitan.com). Reservations at this rate and against this block will be held until **Monday, September 22, 2008. Please mention that you are with LibraryCo (COLAL) when you make your reservation.** For further information, map and directions, please check the hotel web site at: <http://www.metropolitan.com/toronto/>

I look forward to welcoming you to COLAL in October.

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