



Guidelines for Retention of *Official Gazettes* in County and District Law Libraries

The following guidelines have been endorsed by the LibraryCo *Collections Team* and the LibraryCo Board of Directors. They are recommended for use at local law libraries. Area and regional law libraries may find them to be useful as a guide as well.

- **Canada Gazette**

The *Canada Gazette* is available on the Internet and can be found at: <http://www.gazette.gc.ca/index-eng.html>. It is recommended that, with limited shelf space and for currency purposes, the electronic version be utilized.

However, if law libraries continue to subscribe to the print versions the following is recommended:

Canada Gazette Part I – These are the official notices of the Government of Canada. They are not cumulated anywhere. Retain the most recent two years only

Canada Gazette Part II – These are the *Regulations of Canada*. Since the last consolidation of the *Canada Gazette Part II* was in 1978, all issues since that date need to be retained in order to have a complete set. Failing this, the internet should be relied on and the print version removed from law library. (If you wish, a few months of the *Gazette* could be retained as a convenience to avoid having to reproduce lengthy regulations during the initial period when there is high demand.)

Canada Gazette Part III - These are the *Statutes of Canada*. The paper parts should be discarded when the bound annual volumes arrive.

- **Ontario Gazette**

The *Ontario Gazette* is available on the Internet and can be found at: www.ontariogazette.gov.on.ca. It is the official organ of the Government of Ontario and publishes notices and regulations. It is published every Saturday. It is recommended that, with limited shelf space and for currency purposes, that the electronic version be utilized.

However, if law libraries continue to subscribe to the print version the following is recommended:
Retain the most recent two years only.

Approved by the LibraryCo Board of Directors,
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