

Resolutions of the Board of Directors – 2010

2010/01

February 12, 2010 – Resolved that the annual meeting of the shareholders of the Corporation shall be held at Osgoode Hall, Toronto, Ontario, on Friday, May 14, 2010 at 1:30 o'clock.

2010/02

February 12, 2010 – Resolved that the change in the format of LibraryCo's Annual Review be approved.

2010/03

February 12, 2010 – Resolved that the Board approve the LibraryCo 2009 Annual Review subject to the changes discussed.

2010/04

February 12, 2010 – Resolved that the draft policy on computer purchases be approved subject to B. Hutchison's amendment.

2010/05

February 12, 2010 – Resolved that the draft policy on new staff training be approved.

2010/06

February 12, 2010 – Resolved that the amended policy on funding staff termination expenses incurred by associations be approved.

2010/07

February 12, 2010 – Resolved that LibraryCo not proceed with bar coding association collections at this time.

2010/08

February 12, 2010 – Resolved that Lise Parent be appointed to serve on LibraryCo's Audit & Finance Committee.

2010/09

March 25, 2010 (conference call) – Resolved that the Board approve the audited 2009 Annual Financial Statements and the Management Discussion and Analysis for LibraryCo Inc.

2010/10

March 25, 2010 (conference call) – Resolved that the Board approve LibraryCo's short-term investment policy.

2010/11

May 14, 2010 – Resolved that, subject to amendments made by M. Johnston, ByLaw 1 be approved.

2010/12

May 14, 2010 – Resolved that LibraryCo accept the draft policy on desktop access.

2010/13

May 14, 2010 – Resolved that the Board receive the first quarter financial statements for LibraryCo Inc. for information.

2010/14

May 14, 2010 – Resolved that the Board establish a short term disability plan on a self insured basis for the two employees of LibraryCo.

2010/15

May 14, 2010 – Resolved that the 2011 budget increase be up to 1.5% on all expenses.

2010/16

May 14, 2010 – Resolved that Board defer a decision on the compensation report until LibraryCo hears from CDLPA about the job descriptions.

2010/17

May 14, 2010 – Resolved that LibraryCo approve the business case template as amended.

2010/18

May 14, 2010 – Resolved that the Board approve the LibraryCo Handbook with the amendments made by D. Thompson and W. Tysall.

2010/19

May 14, 2010 – Resolved that LibraryCo extend its thanks to Anne Matthewman for her long service to the libraries and wish her well in her new position at Dalhousie Law Library.

2010/20

May 14, 2010 – Resolved that LibraryCo thank D. Thompson for his contribution to LibraryCo.

2010/21

May 14, 2010 (AGM) – Resolved that all by-laws, resolutions, contracts, acts and proceedings of the Board of Directors of the Corporation enacted, passed, made, done or taken since the date of the last annual meeting of shareholders are approved, ratified, sanctioned and confirmed.

2010/22

May 14, 2010 (AGM) – Resolved that the following persons are appointed directors of LibraryCo Inc. for the ensuing year: Bruce Hutchison, TLA, Carl Fleck, Q.C., Law Society of Upper Canada, Carol Hartman, Law Society of Upper Canada, Paul Henderson, Law Society of Upper Canada, Michael Johnston, CDLPA, Lise Parent, CDLPA, Gerald Swaye, Q.C., Law Society of Upper Canada, David Thompson, CDLPA.

2010/23

May 14, 2010 (post-AGM meeting) – Resolved that the following persons be appointed to the office or offices set forth opposite their respective names for the ensuing year or until their respective successors are appointed to serve at the pleasure of the directors:

Name	Office
Bruce Hutchison	Chair
Martha Foote	Secretary/Board General Manager
Wendy Tysall	Chief Financial Officer

2010/24

May 14, 2010 – Resolved that the membership of the Audit & Finance Committee remains as it is.

2010/25

August 20, 2010 (conference call) – Resolved that LibraryCo approve the Q2 financial statements as presented.

2010/26

August 20, 2010 (conference call) – Resolved that the Board approve LibraryCo 2011 budget with attached Schedules A, B and C and changes listed in the Schedule "Recommended Adjustments to County Budgets".

2010/27

September 24, 2010 – Resolved that the Board defer the Stormont, Dundas & Glengarry Law Association's request for additional hours for its library assistant until after a visit by the Roving Law Librarian who will gather more information.

2010/28

September 24, 2010 – Resolved that the Board reengage Cal Barber for the purpose of addressing the issue of the discrepancy between job classifications and actual job duties and consider whether LibraryCo needs to revise its job classifications as identified in Mr. Barber's report to LibraryCo in July 2009.

2010/29

December 17, 2010 – Resolved that the Board approve the financial statements for the nine months ended September 30, 2010 for LibraryCo Inc.

2010/30

December 17, 2010 – Resolved that the Board recommend that CDLPA examine the issue of Directors and Officers (D&O) insurance for all associations.

2010/31

December 17, 2010 – Resolved that all current and future employees of LibraryCo sign the business conduct policy.

2010/32

December 17, 2010 – Resolved that the Board approve increases to the salary bands effective January 1, 2011 of 2% for reference/assistant law librarians and law library assistants, and 10% for law library technicians in accordance with the executive summary contained in Cal Barber's report dated July 2009.

2010/33

December 17, 2010 – Resolved that M. Foote obtain quotes for redesigning the LibraryCo web site and report back to the board at the March 25, 2011 meeting.