



LibraryCo e-Newsletter

JULY 2012

Inside This Issue

- ❖ Changes in Thunder Bay and Kenora
- ❖ New LibraryCo Home Page
- ❖ COLAL
- ❖ Finance Notes
- ❖ Board General Manager's Travels
- ❖ Law Society of Upper Canada CPD
- ❖ Roving Law Librarian

Changes in Thunder Bay and Kenora

Catherine Walsh, who served as library technician in the Thunder Bay Law Association for 12 years, retired on June 29. LibraryCo would like to acknowledge Catherine's hard work and dedication to her job and wish her well in the future.

Maria Berezowski, formerly library technician at the District of Kenora Law Association, has moved to Thunder Bay to succeed Catherine. This is a return home for Maria since she lived in Thunder Bay for many years. We wish her success in her new position.

New LibraryCo Home Page

The new LibraryCo home page launched on June 27. It is designed to improve communication between LibraryCo and its shareholders and stakeholders. Information is easier to locate and there is a new search engine. We encourage everyone to take a look at the new site and provide us with your comments. The URL remains unchanged at www.libraryco.ca.

COLAL

COLAL 2012 will be held from October 24 to 26 at the Metropolitan Hotel in Toronto. This year's theme is "Future Ready". The formal announcement with details of programs and hotel registration will be distributed later this month.

Finance Notes – A Column by Gary Cheong

Q: Why does it take so long to get approval of my budget?

A: The budget has a lengthy approval process. It must be approved by the Audit and Finance Committee of LibraryCo, the LibraryCo Board, the Finance Committee of the Law Society of Upper Canada and then finally the Law Society at Convocation.

Q: How will I know when my budget has been approved?

A: Shortly after final approval, Martha Foote will send you a grant letter that will detail the amount of your grant and the approved amounts to spend on collections, payroll and operations.

Q: The amounts in my approved grant letter are different than what I submitted what happened?

A: There can only be three reasons for this. One, your library submitted a case which was approved and you did not include the additional revenue in your budget submission. Two, your library submitted a case which was not approved and you had included the additional revenue in your budget submission. In both cases you would get a letter from Martha stating the outcome. Three, your budget in at least one of the major categories of collections, payroll and operations increased spending more than the approved guideline and no case was submitted. In this situation the amount will be adjusted downwards.

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Q: How do I know what specific account was affected as the grant letter only details amounts by major category?

A: If you are good with math or EXCEL you can figure out which account was affected. If you still cannot figure it out contact me and I will tell you which accounts were specifically affected.

Q: My grant letter arrived and there are no changes to my budget submitted, what does that mean?

A: You have pleased the Finance department...temporarily.

Board General Manager's Travels

My travels over the past few weeks have taken me to four associations. I visited Essex and Halton to make presentations about LibraryCo's business plan. Last week I travelled to Cochrane District for a budget meeting that included visits to the libraries in Timmins and the town of Cochrane. While I was in the area I drove to New Liskeard to meet with the Temiskaming Law Association.

Law Society of Upper Canada CPD

LSUC CPD

Set your summer CPD schedule with these popular Video Replay programs:

[Family Law Practice Essentials 2012](#)

[Ethical Red Flags for Real Estate Lawyers 2012](#) **FREE**

[The Annotated Will 2012](#)

[Disclosure Issues in Criminal Law](#) **FREE**

[Managing Client Expectations and Communications in Family Law](#) **FREE**

[The Six-Minute Criminal Defence Lawyer 2012](#)

[The Six-Minute Estates Lawyer 2012](#)

[The Annotated Agreement of Purchase and Sale for Residential Property 2012](#)

[Creative Billing and Collecting in Family Law 2012](#) **FREE**

[The New Criminal Rules of the Ontario Court of Justice](#)

For a listing of upcoming programs, descriptions and accreditation, please visit our [website](#).

Roving Law Librarian - A Report from Marilyn Elkin

This month, I returned to the Huron Law Association and worked with Barb Alcock to get the remaining volumes on the shelves. I had already made up labels for the CPD binders so we were able to complete processing them. We also processed the majority of text items that had been received. We shelf read and arranged the collection, adding new magnetic subject labels. It's almost a year since the tornado struck and it is exciting to see the collection come together and to see the library busy and in full use.

I am in the process of scheduling several visits to Central and Eastern Ontario over the next few weeks. If you have a project that you have been waiting to tackle or would like some assistance with library issues, please contact me at melkin@lsuc.on.ca or 416-947-3300 X2433.

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